



 <p>Office of Public Instruction Linda McCulloch, Superintendent PO Box 202501 Helena, MT 59620-2501</p>	<h2>Special Education Meeting Notice</h2>
<p>Students Name</p>	<p>Today's Date</p>
<p>Parent Name</p>	<p>IEP Manager and Phone Number</p>

Today's Date

IEP Manager and Phone Number

at _____ The meeting will be held at _____ in _____.

Time Location Room

CHILD STUDY TEAM MEETING

- Any information you would like to share with the team
- Current classroom-based assessments
- Observations by teachers and related service providers
- Results of assessments in all areas related to the suspected disability
- The determination of a disability
- The determination of the need for special education and related services
- Recommendations for consideration by the IEP team regarding special education and related services

- Parent and student information regarding strengths, educational concerns and preferences/interests
- Consideration of special factors such as behavior, communication, limited English proficiency, and need for assistive technology
- Participation in state/districtwide assessments
- Extended school year
- Measurable annual goals and short-term objectives or benchmarks
- Participation in the general education program
- General education accommodations and modifications
- Special education and related services
- Responsibilities for implementing the IEP

For students age 16 and older:

- Secondary transition plan that includes needs and/or services
- Graduation from high school
- Transfer of parental rights to the adult student
- Postsecondary goals

☐ Parent(s)/Guardian/Surrogate
☐ Student
☐ Administrator or Designee
☐ Regular Education Teacher(s)
☐ Special Education Teacher(s)

- ☐ Speech/Language Pathologist
☐ School Psychologist
☐ Other Specialist (specify): _____
☐ Outside Agencies (specify): _____

The topics indicated above are those proposed for discussion. This does not limit the topics related to this student's educational program that can be discussed at the meeting. In addition to those people listed above, you may invite other individuals to participate who have knowledge or special expertise regarding the student.

July 2005